

PORT DOUGLAS MOBILE DISCO

0419 789 328

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BOOKING SHEET

FUNCTION _____ Function Date ____ / ____ / ____

CUSTOMER _____

VENUE _____

TIMES Start _____ Finish _____

ORGANISER _____

PHONE AH _____ BH _____ Mobile _____

DRESS Casual Neat Casual Semi Formal Formal
 Other _____

GUESTS There will be approximately _____ guests

PACKAGE _____ SD1 (up to 30) MD2 (31 to 150) LD3 (over 150)

DURATION _____ hours

PRICE _____ (including extra hours)

PAYMENT \$100 Deposit – secures booking (Cheque or Direct Bank Deposit)
Outstanding balance is required to be paid before the function date
 Full Payment in Advance (Cheque or Direct Bank Deposit)
Account Name: Port Douglas Mobile Disco & Karaoke
Bank Name: Bendigo Bank BSB: 633-000 Account No: 113181192

COMMENTS _____

PLEASE POST OR FAX THIS BOOKING SHEET TO (07) 4099 3918

SIGNED _____ Date ____ / ____ / ____



TERMS AND CONDITIONS

- (1) Bookings or reservations must be made two weeks before the function.
A late booking fee of 10% may apply if bookings are made within the two weeks.
- (2) A cancellation fee of 50% is due if a confirmed booking is cancelled 48 hours before the function. Notification must be given no sooner than 48 hours.
All New Years Eve bookings cancelled within two weeks attract a 50% cancellation fee.
- (3) A \$100 deposit is required to secure your booking otherwise your booking is not secured.
The full balance of payment must be paid prior to the function date.
- (4) If in any way we are not happy with any area location (weather etc) the contract will be terminated no sooner than six hours before the contracted starting time of the function.
- (5) Setting up and packing down of our equipment for the function requires two hours minimum before and one hour after the function.
- (6) A secured and protected power outlet is required for our equipment.
We require a well covered waterproof area for all outdoor functions.
- (7) Extending the hours of a function (more than the contract hours) can be arranged before or during the function only with the DJs consent at an extra charge (payable after the completion of the function)
- (8) A specific choice of music can be made only before the function using our *Music Selection* sheet.
If no specific choices have been made before the function starts then the DJ will select music at their discretion.
- (9) Payment is strictly cash only unless prior arrangement has been made. Invoices issued are seven days only – A 10% invoice fee will apply if payment has not been received after seven days. **Full payment is to be paid before the function date.**
- (10) We will not supply our Mobile Disco/Karaoke under no circumstances to any sandy beaches or near any pools, lakes or rivers.
- (11) We reserve the right to cancel our service if we are given incorrect details of the type of function or of the function location.
If any of these terms and conditions are not met we also reserve the right to cancel our service.
- (12) We are not liable for any accidents caused by you or your guests by our equipment which may lead to personal injury.
- (13) Local rates & bookings are subject to change with notice and we reserve the right to cancel or postpone any local job for any reason. Your deposit will be refunded.
- (14) We will not expose our Mobile Disco/Karaoke to wet weather or stormy conditions.
- (15) The choice of DJ/KJ may be changed or swapped without notice on any booking.

I have read and understand all of the above terms and conditions

Signature: _____ Name: _____